

Memorandum



Date: July 6, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool for Playground Installation and Infrastructure Services

Agenda Item No. 8(F)(6)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, RTQ-00251, to provide playground installation and infrastructure services for the Parks, Recreation, and Open Spaces Department. The pool has two (2) groups: (1) Installation Services, which include the removal and disposal of playground and park equipment, and (2) Infrastructure Services, which include, but are not limited to, the pouring of asphalt or concrete for the paving of walkways, water line installation for shelters, and electrical connections. On February 2, 2016, the Board approved the procurement of playground and park equipment through Resolution No. R-113-16. This pool covers the installation and infrastructure services for equipment.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is \$16,000,000. The previous pool, 4907-3/13-3, was valued at \$30,326,000 for seven (7) years. The allocation for this replacement pool is significantly lower than the previous pool as it does not include the purchase of playground and park equipment. The allocation is based on the Parks, Recreation, and Open Spaces Department's projected usage over the term of the pool.

Department	Allocation	Funding Source	Contract Manager
Parks, Recreation, and Open Spaces	\$16,000,000	General Fund, Capital Fund, Building Better Communities Bond Program, Park Impact Fees and Grant Funds	Angus Laney
Total:	\$16,000,000		

Track Record/Monitor

Jennyfer Calderon of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and implementing Order 3-38, and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued under full and open competition on June 23, 2015. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the solicitation for participation in future spot market competitions.

Fifteen vendors responded to the solicitation, of which nine (9) were responsive and six (6) were "No Bids." On April 1, 2016, the Procurement Management Services Division of the Internal Services Department held a publicly-noticed meeting to assist vendors that failed to comply with the requirements of the RTQ. Of the nine (9) responsive vendors, five (5) are being recommended for inclusion in the pool as set forth in the table below.

Awardee	Principal Address	Local Address	Principal
Al Bosgraaf & Sons Inc., Building Contractors	240 Rebel Run Osteen, FL	None	Gerald A. Bosgraaf
D.W. Recreation Services, Inc. (SBE)	2500 NW 79 Avenue Number 258 Doral, FL	Same	Candace N. West
H.G. Construction, Development and Investment, Inc. (SBE)	7570 SW 77 Avenue Miami, FL	Same	Hilario Gonzalez, III
Leadex Corporation (SBE, DBE)	2601 SW 69 Court Miami, FL	Same	Frank J. Fonseca
Regal Contractors, Inc.	1220 SW Squire Johns Lane Palm City, FL	None	Paul L. Martin

Vendors Not Pre-Qualified for Pool

Vendor	Reason for not Recommending
Beachcomber Fiberglass Technology, Inc.	No Bid
Dade Pump & Supply Co.	
Design America	
Hornung's Golf Products, Inc.	
Preservation Materials International, LLC	
Sturdisteel	
Bliss Products and Services, Inc.	Vendor did not submit the required license to satisfy the pre-qualification criteria. Upon the submission of the required license, the vendor will be added to the pool.
Playground Services, Inc.	
John Fitzgerald, Inc.	Vendor did not complete the vendor registration process. Upon completion of the registration process, the vendor will be added to the pool.
Play/Space Services, Inc. d/b/a Advanced Recreational Concepts	

*A "No Bid" means the vendor responded indicating it was not interested in participating in the pool.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement pool, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. The scope of services was updated to include the acceptance of additional licenses (e.g., Building Contractor and General Engineering).

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two (2) percent fee will be collected on all purchases where permitted by the funding source.
- The solicitation was assigned a Community Workforce Program goal that may apply to individual spot market quotes. All individual spot market quotes will be reviewed by the Internal Services Department's Small Business Development Division for application of measures prior to advertising.
- The Local Preference Ordinance will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage Ordinance does not apply.


Michael Spring
Senior Advisor



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
7-6-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00251 IN A TOTAL AMOUNT UP TO \$16,000,000.00 FOR PLAYGROUND INSTALLATION AND INFRASTRUCTURE SERVICES FOR THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR A TERM OF EIGHT YEARS AND FUNDED IN PART FROM THE BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-00251 for playground installation and infrastructure services for the Parks, Recreation and Open Spaces Department in a total amount up to \$16,000,000.00 for a term of eight years; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by

the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

